

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES

EUGENE C. THACH, PRESIDENT, PRESIDING

FEBRUARY 7, 2000

A. CALL TO ORDER

The February 7, 2000, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Eugene C. Thach of DeSoto County.

Sheriff James Albert Riley, DeSoto County Sheriff was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Supervisor Jessie Medlin-----District 1
Supervisor Eugene C. Thach-----District 2
Supervisor Gerald Clifton-----District 3
Supervisor John Caldwell-----District 4
Supervisor Tommy Lewis-----District 5
W. E. "Sluggo" Davis-----Chancery Clerk
David Armstrong-----County Administrator
James Albert Riley-----DeSoto County Sheriff
William Austin-----Board Attorney

B. INVOCATION

The invocation was presented by Jim Flanagan, Director of the DeSoto Council.

C. APPROVAL OF JANUARY MINUTES

The official minutes of the Board of Supervisors were read for the month of January 2000, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated. Supervisor Eugene Thach discussed the length of the minutes with the Board of Supervisors. Supervisor Thach requested several changes to the Draft Minutes to streamline the discussion and shorten the minutes. Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to accept the minutes of the Board of Supervisors for January 2000 with the changes submitted by Supervisor Eugene Thach. The **motion passed** by a unanimous vote.

D. JIM FLANAGAN - LEGISLATIVE WEEKEND - MARCH 3 - 5, 2000

Jim Flanagan, Director of the DeSoto Council, presented an agenda for the Blue Ribbon Trip and for the Legislative Weekend to the Board of Supervisors. Mr. Flanagan said, to date, 41 legislators have signed up and the Governor and Lt. Governor plan to attend.

Mr. Flanagan informed the Board of Supervisors that the Council of Governments suggested that the Board prioritize its legislative wish list because the legislators may be more successful in their efforts if they concentrate on fewer issues. Mr. Flanagan asked the Board to review the list after they get back from the Blue Ribbon Trip so that they will be prepared for the

ITEM D, CONTINUED,

Legislative Weekend.

E. C. T.

2/7/00

A. OLD BUSINESS

1. Appointments

a. Walls Sewer District

Supervisor Gerald Clifton made a motion and Supervisor Jessie Medlin seconded the motion to hold this item until February 16, 2000. The **motion passed** by a unanimous vote.

b. Grievance Committee

Supervisor Jessie Medlin made a motion and Supervisor Gerald Clifton seconded the motion to appoint Don Duncan to the Grievance Committee to replace Bonita Clark. The **motion passed** by a unanimous vote.

c. DeSoto County Library Board

Supervisor Jessie Medlin informed the Board of Supervisors that Lyndall Snyder submitted a letter of resignation from her appointment on the DeSoto County Library Board. Supervisor Medlin said he did not have a recommendation for her replacement at this time but that he did want to present a resolution to Ms. Snyder for her dedication and work on the library board. Supervisor Jessie Medlin made a motion and Supervisor Gerald Clifton seconded the motion to accept the resignation of Lyndall Snyder and to present a resolution to Ms. Snyder for her service. The **motion passed** by a unanimous vote. ****See Exhibit E.1.c****

2. Four-Way Stop Sign at Nail and Poplar Corner

Supervisor Gerald Clifton made a motion and Supervisor Tommy Lewis seconded a motion to hold this item until February 16, 2000. The **motion passed** by a unanimous vote.

3. Contract - Prisoner Medical Services

County Administrator David Armstrong informed the Board of Supervisors that the changes requested by Dr. Rob Meacham on the contract for prisoner medical services were made except for the request to submit semi-annual reports to the Board instead of quarterly. Mr. Armstrong said that Dr. Meacham will prepare quarterly reports and report to the Board personally at least twice a year. Supervisor Jessie Medlin made a motion and Supervisor Gerald Clifton seconded the motion to approve the amended contract for prisoner medical services for Dr. Rob Meacham. The **motion passed** by a unanimous vote. ****See Exhibit E.3****

4. Employee Leave During Recent Bad Weather

County Administrator David Armstrong suggested that the personnel manual be amended to include provisions for employee leave during inclement weather. Mr. Armstrong asked if the Board wanted to compensate the employees that worked on January 28, 2000 when it snowed or if charge those who did not come in with leave. Board Attorney Bill Austin said he recommended that those who were absent be charged with a day of annual leave and those who worked receive credit for the full day. Supervisor John Caldwell said that the County Administrator needs to verify who worked and who did not. Supervisor John Caldwell made a motion and Supervisor Jessie Medlin seconded the motion to charge a day of vacation leave to

ITEM E.4, CONTINUED,

the employees that did not work on January 28, 2000, due to the snow and to credit the employees who did work for a full day. The **motion passed** by a unanimous vote.

5. CDBG Funds - Request for Architectural Services

County Administrator David Armstrong informed the Board of Supervisors that the County had to legally advertise for proposals for architectural services for CDBG funds. Mr. Armstrong said that at the direction of the Board, Marvin Johnson is assessing the County’s need for building space but that the Board now needs to accept proposals for an architect. Supervisor John Caldwell made a motion and Supervisor Jessie Medlin seconded the motion to advertise for proposals for architectural service for CDBG funds. The **motion passed** by a unanimous vote. ****See Exhibit E.5****

6. Naming of Road North of Goodman Road

Supervisor Jessie Medlin recommended that the road north of Goodman be named Crutcher Lane. Supervisor Medlin said that Planning Director Merritt Powell approved naming the road Crutcher Lane. Supervisor Jessie Medlin made a motion and Supervisor John Caldwell seconded the motion to name the road north of Goodman Road as Crutcher Lane. The **motion passed** by a unanimous vote. ****See Exhibit E.6****

B. NEW BUSINESS

1. Cellular Telephone - District 4

Supervisor John Caldwell notified the Board of Supervisors that he would like to donate his personal cellular telephone to the County and to use it for his County phone in order to keep the same telephone number that he has. Supervisor John Caldwell said the phone is already used mostly for County business. Vanessa said that BellSouth will transfer Supervisor Caldwell’s personal account to the County and the phone will be transferred to the County’s inventory. Supervisor Caldwell and Vanessa Lynchard said Sam Keyes of the Audit Department has approved the arrangement if the phone is donated and if it is used for County business. Supervisor John Caldwell made a motion and Supervisor Jessie Medlin seconded the motion to transfer Supervisor John Caldwell’s cellular phone to County inventory and to transfer Supervisor Caldwell’s cellular number to the County’s account with BellSouth Mobility. The motion passed by a unanimous vote.

2. Recommendation for Budget Transfer from Account 701 (New Construction) - Kelly McGee Auditor

At the recommendation of Auditor, Kelly McGee, Supervisor Tommy Lewis made a motion and Supervisor Gerald Clifton seconded the motion to approve the budget transfer from Account 701, new construction, to Account 150, Operations and Maintenance, as follows:

Decrease	001-701-938	Heat & Air Units	\$27,000.00
Decrease	001-701-934	Furniture & Fixtures	\$ 9,897.51
Decrease	001-701-915	Plumbing	\$ 5,000.00
Decrease	001-701-906	Roofing/Just Ct & D.A.	\$47,000.00
Decrease	001-701-904	Parking Lots	\$10,000.00
Decrease	001-701-581	Contract Service Moving	\$ 5,000.00
Increase	001-150-938	Heat & Air Units	\$27,000.00
Increase	001-150-934	Furniture & Fixtures	\$ 9,897.51

ITEM F.2, CONTINUED,

Increase	001-150-915	Plumbing	\$ 5,000.00
Increase	001-150-906	Roofing/Just Ct & D.A.	\$47,000.00
Increase	001-150-904	Parking Lots	\$10,000.00
Increase	001-150-581	Contract Service Moving	\$ 5,000.00

The **motion passed** by a unanimous vote. ****See Exhibit F.2****

3. Recommendation Not to Renew Contract with Pure Air Filter

Jim Bearden, Director of Operations and Maintenance, informed the Board of Supervisors that the contract with Pure Air Filter did not need to be renewed because the County now has the manpower and expertise to provide the same services. At the recommendation of Jim Bearden, Director of Operations and Maintenance, Supervisor Tommy Lewis made a motion and Supervisor Gerald Clifton seconded the motion not to renew the contract with Pure Air Filter. The **motion passed** by a unanimous vote.

4. Joyce Riales, Comptroller

a. Budget Amendment

- (1) Planning Commission**
- (2) Sheriff's Department**
- (3) E-911**

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1999, and ending September 30, 2000. Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion hold the budget amendments for the Sheriff's Department and E-911 and to approve the budget amendment for the Planning Commission under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Increase	001-107-594	Other Contractual Services	\$3,500.00
Decrease	001-901-999	General County Fund	\$3,500.00

The **motion passed** by a unanimous vote. ****See Exhibit F.4.a.(1).(2).(3)****

b. Claims Docket

(1) Civic Center

Comptroller Joyce Riales and Stephanie Hanks of the Accounting Department presented the list of claims to be paid to the Board of Supervisors for approval. Ms. Riales said the claims list includes invoices paid on January 4, 2000 so that the Board could compare the claims docket for January and February.

County Administrator David Armstrong said that the invoice in the amount of \$15,836.15 for the E-911 systems upgrade will be taken off the claims docket. Mr. Armstrong said he talked to Jessie Kennedy and recommended to Mr. Kennedy that E-911 pay the invoice to Mark Brandt. Board Attorney Bill Austin recommended the Brandt Engineering issue be held over due to concerns that this was changing the intention of the disbursal of bond money.

ITEM F.4.b.(1), CONTINUED,

Bills in connection with the Civic Center were presented by copy to each Supervisor. ****See Exhibit F.4.b.(1)****

In accordance with Section 19-13-31 of the Mississippi Code, Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the claims docket for claim #2304 - #2659 and to hold claim #2656 for E-911 to Mark Brandt Engineering and authorized the clerk to write the checks. The **motion passed** by a unanimous vote. ****See Exhibit F.4.b.(1)****

The Board of Supervisors requested that the Accounting Department print out a list of departmental fund numbers to be used as a reference when reviewing the claims docket.

County Administrator David Armstrong informed the Board that the Civic Center Claims Docket needed to be approved. Supervisor John Caldwell made a motion and Supervisor Gerald Clifton seconded the motion to approve the Claims Docket for the Civic Center. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----ABSENT

****See Exhibit F.4.b.(1)****

c. Late Bills

(1) Panola Construction - Jail

County Administrator David Armstrong informed the Board that the late bill for the Jail from Panola Construction is the last payment for construction. Mr. Armstrong said there is a 10% retainage that will not be paid until training is completed. Vanessa Lynchard said that the process necessary for approval of the bills when an architect is involved makes it difficult to get the bills processed in time for the claims docket. Vanessa Lynchard said all issues must be worked out between the architect, contractor, and Director of Operations and Maintenance. Therefore, the bills often miss the claims docket deadline.

At the recommendation of Jim Bearden, Director of Operations and Maintenance, Supervisor Tommy Lewis made a motion and Supervisor Gerald Clifton seconded the motion to pay the late bill from Panola Construction for the Jail in the amount of \$2,941.65 and authorized the Clerk to write the check. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Eugene Thach-----NO
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----NO
Supervisor Tommy Lewis-----YES

****See Exhibit F.4.c.(1)**

(2) Panola Construction - Administration Building

Vanessa Lynchard informed the Board of Supervisors that this bill is also late because of the **ITEM F.4.c.(2), CONTINUED,**

approval process. Vanessa said that by holding the late bill, it may place a hardship on the payroll. She said she would talk to Allen & Hoshall and Panola Construction to see if they can arrange it so that the bills are not late next month.

At the recommendation of Jim Bearden, Director of Operations and Maintenance, Supervisor Tommy Lewis made a motion and Supervisor Gerald Clifton seconded the motion to pay the late bill from Panola Construction for the Administration Building in the amount of \$175,124.14 and authorized the Clerk to write the check. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Eugene Thach-----NO
Supervisor Gerald Clifton-----YES

Supervisor John Caldwell-----NO
Supervisor Tommy Lewis-----YES

****See Exhibit F.4.c.(2)**

Supervisor Eugene Thach said the reason he voted against paying the late bill was because the auditor said unless it is an emergency, invoices should be held until the claims docket. Supervisor John Caldwell said he voted against paying the invoices to Panola Construction because the bills were late and he does not think they warrant special consideration.

d. Interfund Transfer - Metro Narcotics

At the recommendation of the Comptroller, Joyce Riales, Supervisor Jessie Medlin made the motion and Supervisor Gerald Clifton seconded the motion to authorize and instruct the Chancery Clerk, pursuant to Section 41-29-185 of the Mississippi Code of 1972, as amended, to transfer the following forfeited funds that were seized by Metro Narcotics:

<u>Case Number</u>	<u>Defendant</u>	<u>Date Seized</u>	<u>County Receipt #</u>	<u>Amount</u>
DC-0231-1-99	Draper Jeffries	11/24/99	10337	\$ 32.00
DC-0090-2-99	Anthony Walls	10/03/99	10077	\$ 94.00
DC-0090-2-99	Prentice Walls	10/03/99	10077	\$ 125.00
DC-0189-1-99	Larry E. Hall	10/03/99	10077	\$ 693.00
DC-0193-1-99	Brenda J. Walker	12/26/99	10077	\$1,340.00
DC-0203-5-99	Jessie Milan	10/22/99	10131	\$ 994.00
DC-0213-1-99	John G. DeLeon	11/28/99	10203	\$ 125.00

Transfer From 123-900-950 Metro Narcotics Seized \$3,403.00
Transfer To 105-000-388 Metro Narcotics Forfeitures \$3,403.00

The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----ABSENT

****See Exhibit F.4.d****

ITEM F.5.a, CONTINUED,

5. Kenny Gunn

a. Road Report and Work Schedule

Kenny Gunn presented the Road Report and Work Schedule to the Board of Supervisors for approval.

Supervisor Jessie Medlin asked if the pavement work on Odom Road had been done. Mr. Gunn said that the work is to be done this week.

Supervisor John Caldwell asked if the work at Horn Lake Middle School had been completed. Mr. Gunn said the work should be finished this week now that the weather had been dry.

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to accept the Road Report for January 2000 and the Work Schedule for February 2000, pursuant to Section 65-17-7 of the Mississippi Code of 1972, annotated. The **motion passed** by a unanimous vote. ****See Exhibit F.5.a****

b. Four Year Road Plan

Supervisor Tommy Lewis informed the Board of Supervisors that he would like to amend the road plan to include building both the northern leg up to Highway 304 as well as the southern leg.

Supervisor Tommy Lewis made a motion and Supervisor Jessie Medlin seconded the motion to amend the Four Year Road Plan to include the preliminary work to add building the southern section of the new Highway 304 south to the existing Highway 304 after the best route for the road is determined. The **motion passed** by a unanimous vote. ****See Exhibit F.5.b****

6. Rikki Jackson - Resolution for Board of Education

Rikki Jackson of the DeSoto County Board of Education informed the Board of Supervisors that February 14 through February 18 is School Board Member Recognition Week and that the date of recognition is February 17, 2000 at 5:00 p.m. Ms. Jackson thanked the Board for continued support and requested a resolution of appreciation to be presented on February 17.

Supervisor Jessie Medlin said that Eugene Thach will present the resolution since he is the new Board President. Supervisor Medlin said the County has a wonderful school system and the Board of Education should be commended for their work.

Supervisor John Caldwell asked Ms. Jackson if the salary of teacher assistants is set by the State. Ms. Jackson said yes but that the local school system supplements certified teacher assistants.

Supervisor John Caldwell made a motion and Supervisor Gerald Clifton seconded the motion to approve a resolution for School Board Member Recognition Week. The **motion passed** by a unanimous vote.

7. Recommendation to Abandon Goodman Road from IC Railroad to Highway 161

At the recommendation of Road Manager Kenny Gunn, Supervisor John Caldwell made a motion and Supervisor Gerald Clifton seconded the motion to appoint Supervisor John Caldwell

ITEM F.7, CONTINUED,

and Supervisor Gerald Clifton as the committee to inspect abandoning Goodman Road from IC Railroad to Highway 161. The **motion passed** by a unanimous vote. ****See Exhibit F.7****

8. Library Expansion Grant

Jim Anderson, Director of the First Regional Library said that the grant application for the expansion of the Hernando Library, Olive Branch Library, and the proposed library in Southaven is due February 15, 2000. Mr. Anderson said that he needs the following documentation to submit with the grant application:

1. Assurance that a certified architect will be hired.
2. Assurance that an asbestos and lead paint inspection will be conducted on the buildings to be expanded.

the 3. Indication from the Board that matching funds will be available for the County’s share of project.

Mr. Anderson said that the County will be responsible for approximately \$560,760.00 if the total amount of funds applied for are received. Mr. Anderson said that is not all of the money needed to build the projects. This amount will accommodate the maximum grant. However, if the grant match is all the Board wants to put into the total project, the expansion and construction are not worth pursuing.

Supervisor John Caldwell asked how many square feet will be in the proposed library in Southaven. Mr. Anderson said that the Southaven Library will have approximately 10,000 square feet. Supervisor Caldwell asked how many square feet are in the Horn Lake Library. Mr. Anderson said there are approximately 10,000 to 11,000 square feet. Supervisor Caldwell asked why the new Southaven Library will need that many square feet since the area is not as densely populated as the Horn Lake area. Mr. Anderson said the space will be needed to accommodate the projected population growth.

Supervisor Jessie Medlin asked how much money will the County be committing to in the grant application. Mr. Anderson said that the County has to send a letter indicating that funds will be available for the three buildings up to \$1,950,000.00. Mr. Anderson said that the County will not be obligated to any funds if the grant is not awarded. Supervisor John Caldwell said if the grant is received, the size of the buildings can be adjusted.

Supervisor Gerald Clifton asked where the new Southaven branch will be. Mr. Anderson said it will be in the Snowden Park area.

Supervisor John Caldwell made a motion and Supervisor Jessie Medlin seconded the motion to send a resolution or letter from the Board of Supervisors indicating that funds will be available for each project outlined in the library expansion grant application up to an estimated share of \$1,950,000.00 for the three projects to secure grants for a 5,000 square feet expansion of Olive Branch, a 5,000 square feet expansion of Hernando, and a 10,000 square feet new construction in Southaven. The **motion passed** by a unanimous vote. ****See Exhibit F.8****

Supervisor Jessie Medlin made a motion and Supervisor Gerald Clifton seconded the motion to provide documentation to send with the library expansion grant application indicating that there will be an inspection for asbestos and lead paint and that an architect will be hired for the project within ninety days of the issuance of the grant. The **motion passed** by a unanimous vote.

ITEM F.9, CONTINUED,

Supervisor Tommy Lewis made a motion and Supervisor Gerald Clifton seconded the motion to recess until 1:00 p.m. on this date. The **motion passed** by a unanimous vote.

9. Chancery Court - Allowances

Allowances for the Chancery Court Clerk were presented to the Board of Supervisors for the January 2000, term in the amount of \$ 1,736.66. Supervisor Tommy Lewis made the motion and Supervisor Gerald Clifton seconded the motion to approve the Chancery Clerk Allowances pursuant to Section 25-7-9 of the Mississippi Code of 1972, Annotated. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES

Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit F.9.****

10. Bailiff Pay

Pursuant to Section 25-7-27, Section 1, paragraph (e) which allows for Constables working as Bailiffs to be paid as provided under Section 25-3-69, of Mississippi Code of 1973, Annotated, Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to pay Lee Hodge the amount of \$ 200.00 for the month of January, 2000, and to pay Joe Holmes the amount of \$ 240.00 for the month of January, 2000. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit F.10****

11. Justice Court Report

Linda Aldridge presented the Justice Court Report for the month of January to the Board of Supervisors. Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to approve the Justice Court Report for the month of January, 2000. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit F.11.****

ITEM F.12, CONTINUED,

12. Publication of Board Proceedings

Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to approve the publication of Board Proceedings in connection with Section 19-3-33 of the Mississippi Code which states that the Board of Supervisors may have its proceedings published in some newspaper in the county, and cause the same to be paid for out of the county treasury. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

13. Approval of Travel

In accordance with Section 25-3-41 Mississippi Code of 1972, as amended, any official or employee of DeSoto County, Mississippi, is hereby authorized to travel during the period of February 7, 2000 to March 6, 2000, as necessary and incur travel expenses in the performance of their official duties for DeSoto County. That all such travel is hereby authorized contingent on funds being available in the departmental budget of the individual traveling. Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to authorize travel for all officials and employees of DeSoto County for the period of February 7, 2000 to March 6, 2000. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit F.13****

14. Making Final Disposal of Inventory a Part of Minutes

Supervisor John Caldwell made a motion and Supervisor Gerald Clifton seconded the motion to make the final disposal of property for the Tax Collector, Property Number 00112, Serial Number 41646702 and Property Number 00127, Serial Number 44121499 a part of the minutes. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit F.14****

15. Bids Under Advisement - Depository

At the recommendation of Comptroller Joyce Riales, Supervisor John Caldwell made a motion and Supervisor Gerald Clifton seconded the motion to accept the bid of Peoples Bank & Trust as custodian for all funds not invested in certificates of deposits for the years 2000 and 2001 and

ITEM F.15, CONTINUED,

to accept the following banks as depositories eligible to hold surplus funds upon full compliance with State laws:

- 1. Bancorp South (Hernando)
- 2. First American (Hernando)
- 3. Peoples Bank & Trust Co. (Hernando)
- 4. Trustmark National Bank (Hernando)
- 5. Citizens Bank & Trust Co. (Walls)
- 6. First Security Bank (Olive Branch)
- 7. First Tennessee Bank (Southaven)
- 8. Merchants & Farmers Bank (Southaven)

The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES

Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit F.15****

16. Courthouse Renovation Fees

County Administrator David Armstrong informed the Board of Supervisors that he and Planning Director Merritt Powell met with the Hernando Board of Aldermen and the Hernando Board of Aldermen voted unanimously to waive the Courthouse renovation fees.

17. Authorization for County Administrator to Open Bids

- a. One Pre-Owned Extended Cab Truck - February 23, 2000**
- b. One Pre-Owned Sports Utility Vehicle - February 23, 2000**
- c. Monthly Pest Control Service in County Buildings - February 22, 2000**

Supervisor Tommy Lewis made a motion and Supervisor John Caldwell seconded the motion to authorize the County Administrator or his designee to open bids for one pre-owned extended cab truck and one pre-owned sports utility vehicle on February 23, 2000 at 10:00 a.m. and to open bids for the monthly pest control service in County Buildings on February 22, 2000 at 10:00 a.m. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit F.17.a.b.c****

18. Re-alignment of School Bus Turnaround

Supervisor John Caldwell informed the Board of Supervisors that he received a call from a constituent regarding the location of a school bus turnaround that after a survey turned out to be on a neighbor's property and must be relocated. Supervisor Caldwell asked if it is legal to

ITEM F.18, CONTINUED,

park a school bus on private property. Board Attorney Bill Austin said he would check and report back to the Board. Supervisor John Caldwell made a motion and Supervisor Gerald Clifton seconded the motion to hold this item until February 16, 2000. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

19. Administration Building - Approval to Contract with Moving Company

Kenny Evans, Director of Building and Grounds, informed the Board of Supervisors that three bids were received for moving companies for the move to the Administration Building. Mr. Evans said that Quality Moving and Installation was the low bidder at \$ 5,950.00.

Mr. Evans said the moving company will move furniture and other items. Vertical filing cabinets can be taped shut but lateral cabinets must be emptied. Mr. Evans said the company

has liability and worker’s comp insurance and will provide proof of same before moving anything. Mr. Evans said the moving company will need a week’s notice to prepare for the move.

County Administrator David Armstrong asked if the moving company will move the computers. Mr. Evans said that the moving company will move the computers but not hook them back up. Vanessa Lynchard said Data Processing will unhook and hook computers back up and that extra help will probably be needed.

At the recommendation of Kenny Evans, Director of Building and Grounds, Supervisor John Caldwell made a motion and Supervisor Tommy Lewis seconded the motion to contract with Quality Moving and Installation as the moving company for the move to the Administration Building, who came in as the lowest bidder in the amount of \$5,950.00. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit F.19****

20. Approval of Organizational Chart

Supervisor Gerald Clifton made a motion and Supervisor Tommy Lewis seconded the motion to approve the organizational chart for DeSoto County employees as prepared by the County Administrator. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----ABSTAIN
Supervisor Tommy Lewis-----YES

****See Exhibit F.20****

ITEM F.21, CONTINUED,

21. Authorization to Request Proposals for 2010 Plan

Merritt Powell, Director of the Planning Commission, requested authorization from the Board of Supervisors to seek proposals to update the DeSoto 2010 Plan. Mr. Powell said the new plan will be designed for the next 20 years, but cautioned the last plan only lasted 10 years. Mr. Powell said the updated plan will include the incorporated areas of DeSoto County, Hernando, and Olive Branch, and probably the Village of Memphis. Mr. Powell said he is not sure about the City of Horn Lake’s participation. Mr. Powell said the updated plan will cover a planning horizon of 20 to 25 years.

Mr. Powell said he estimates the plan to cost approximately \$3.00 per person. It may be possible to use some of the transportation money for the plan.

Supervisor Tommy Lewis asked if the selection committee will be an independent task force. Mr. Powell said that two of the Planning Commission members from each jurisdiction will be on the selection committee. Mr. Powell said the committee will work with developers and that five to six public meetings will be held to allow developers and the public to provide input. However, the committee will have the responsibility of making a final recommendation. Supervisor John Caldwell asked how input will be weighed. Mr. Powell said the Planning Commission committee will do that. Supervisor Tommy Lewis said it may be a good idea to

have a task force. Supervisor John Caldwell said he is concerned that individuals will not get a fair voice.

Supervisor John Caldwell asked if the plan will address our current zoning. Mr. Powell said yes.

Supervisor John Caldwell made a motion and Supervisor Eugene Thach seconded the motion to authorize Planning Director Merritt Powell to advertise for proposals for the DeSoto 2010 Update. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit F.21****

22. Contract - BellSouth Mobility - County Administrator

County Administrator David Armstrong requested authorization from the Board of Supervisors to purchase a different cellular phone than the phone approved by the Board. Mr. Armstrong said the phone he wants is \$110.00 more but that it will serve as both a pager and phone. Mr. Armstrong said that he is willing to pay the difference himself. Supervisor Gerald Clifton made a motion and Supervisor Tommy Lewis seconded the motion to authorize the County Administrator to purchase a cellular phone at a cost of \$239.00 with the County paying the difference. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit F.22****

ITEM F.23, CONTINUED,

23. School Bus Turnarounds

County Administrator David Armstrong presented a letter to the Board of Supervisors from DeSoto County Schools Superintendent Jerry Baird requesting that the county maintain the school bus turnarounds for the 1999-00 school year. The addresses for the turnarounds are as follows:

Cassandra McKinney, 3835 Highway 304, Hernando, MS, Bus #35
Helen D. Tippitt, 8790 N. Downey Lane, Lake Cormorant, Bus #91

In accordance with Section 19-3-42, Mississippi Code of 1972 as amended, stating that the school bus turnarounds will be built, maintained and improved, Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to maintain and improve the property listed in the Superintendent's letter dated February 2, 2000 as school bus turnarounds for the 1999-00 school year, and to direct the County Road Manager to carry out this order of the Board forthwith. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Jimmy James-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit F.23****

G. EXECUTIVE SESSION

The “Executive Session” portion of this meeting is presented under the portion of minutes called “Executive Session.

H. OTHER ISSUES

1. Homestead Exemptions

Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to approve the petition to adjust the homestead exemption supplemental roll as presented by the Chancery Clerk. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

****See Exhibit H.1****

2. Supply Bids

Supervisor Tommy Lewis asked if Road Manager Kenny Gunn had started on the supply bids. Vanessa Lynchard said the Mr. Gunn is working on the specs. Vanessa said that Mr. Gunn wants to stagger the bids if possible and that she will keep the Board up to date with the status of the bids.

ITEM H.3, CONTINUED,

3. County Projects

Supervisor John Caldwell informed the Board of Supervisors that in the near future, the Board needs to discuss the financing of all projects to which the County has committed. County Administrator David Armstrong said that he will discuss the projects with Demery Grubbs.

4. Gun Ordinance

Mr. Carl Dardy of 466 Green T West addressed the Board of Supervisors about the gun ordinance. Mr. Dardy said that a gun ordinance is needed to control shooting in residential areas. Mr. Dardy said that his family and neighbors should not have to worry about being shot when they are outside of their homes.

Supervisor Eugene Thach asked if Mr. Dardy has a copy of the gun ordinance. County Administrator David Armstrong said he has a copy that Mr. Dardy can have with requested revisions from Supervisor Tommy Lewis and Planning Director Merritt Powell.

Supervisor Tommy Lewis said that change he requested relaxes property lines. Supervisor Lewis said the “100 yards” should apply only in subdivisions of five acres or less. Supervisor John Caldwell said that noise can be a nuisance if there is not a “100 yard”provision. Supervisor Lewis said a section can be added pertaining to noise.

Supervisor Jessie Medlin asked what an individual can do about noise. Sheriff James A. Riley said the individual can come sign an affidavit of disturbing the peace.

5. Road Overlay

Supervisor Jessie Medlin made a motion and Supervisor John Caldwell seconded the motion to proceed with preliminary estimates for overlay as outlined in the Road Report. The **motion passed** by a unanimous vote.

6. Central Maintenance Equipment

a. Spreader Truck

Road Manager Kenny Gunn informed the Board of Supervisors that the spreader truck is worn out and that he recommends that instead of replacing the truck, the County should purchase tailgate spreader at a cost of \$2,000.00 to \$2,500.00 each. Mr. Gunn also requested that he be allowed to purchase a buggy-type lime spreader at approximately \$10,000.00. Mr. Gunn said the lime spreader and tailgate spreaders together will be less expensive than a new spreader truck. Supervisor John Caldwell made a motion and Supervisor Gerald Clifton seconded the motion to declare the spreader truck as surplus and authorized the Road Manager to purchase tailgate spreaders and to purchase a lime spreader with estimates or to advertise for bids for the lime spreader if necessary. The **motion passed** by a unanimous vote.

b. Roadside Ditcher

Road Manager Kenny Gunn informed the Board of Supervisors that a roadside ditcher is needed to go on mower bodies and that the ditcher costs \$6,500.00. Supervisor Gerald Clifton made a motion and Supervisor John Caldwell seconded the motion to authorize the Road Manager to purchase a roadside ditcher at a cost up to \$6,500.00. The **motion passed** by a unanimous vote.

ITEM H.7, CONTINUED,

7. Central Maintenance - Roads

Road Manager Kenny Gunn suggested that the Board of Supervisors contract part of the mowing on major roads during the summer since Central Maintenance does not have adequate personnel to run the mowers in the summer. The Board of Supervisors instructed the Road Manager to bring back a list of roads.

Supervisor Jessie Medlin said he is against this because he likes to be able to call the Road Manager when a constituent wants grass mowed. Supervisor Medlin said as the Cities annex, the Counties have less area to mow.

8. Central Maintenance Personnel

Road Manager Kenny Gunn informed the Board of Supervisors that Nat Warren retired in December and he wanted to make Mr. Warren a temporary employee. Mr. Gunn said that Mr. Warren had been off for 45 days and now is eligible to work again as a temporary employee. Supervisor John Caldwell made the motion and Supervisor Tommy Lewis seconded the motion to authorize Road Manager Kenny Gunn to submit the necessary paperwork on Nat Warren to the Social Security Commission so that he can be hired as a temporary employee. The **motion passed** by a unanimous vote.

9. Flu Shots for County Employees

Road Manager Kenny Gunn notified the Board of Supervisors that 18 employees at Central Maintenance want to get a flu shot this year. Vanessa Lynchard said she would set a date for the nurse to come and give the shots to the Central Maintenance employees. County

Administrator David Armstrong said he sent a memo to the department heads asking for the number of employees wanting flu shots from their departments.

Supervisor John Caldwell made the motion and Supervisor Gerald Clifton seconded the motion to recess until February 16, 2000 at 9:00 a.m. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----ABSENT
Supervisor Eugene Thach-----YES
Supervisor Gerald Clifton-----YES
Supervisor John Caldwell-----YES
Supervisor Tommy Lewis-----YES

THIS the 7th day of February, 2000, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Eugene C. Thach, President
DeSoto County Board of Supervisors